

SRI VASAVI COLLEGE

(Affiliated to Bharathiar University)

Re-accredited with "B" Grade by NAAC

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PRINCIPAL



Vasavi College (Po),
Erode – 638 316

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Sri Vasavi College is sponsored by the Erode Vidya Sangam since 1967 and one of the prime objectives of the college is to provide learning facilities at all levels of higher education to the people of different strata of the society.

COLLEGE COUNCIL

The College has a Council consisting of Principal, Heads of Departments, Librarian, Physical Director, and Office Superintendent, which recommends all academic support facilities and evolves the systems and procedures for their maintenance and utilization. Principal and Administrative Officer will assess the maintenance work to be done and also the feedback from the faculty and staff members are taken into account and based on this the estimates will be roughly calculated and the approval for the financial outlay will be obtained from the management and the work is carried out. So far in the assessment period an amount of Rs. 35,81,380/- is spent for building repairs and maintenance and improvement of toilet facilities. Science Fees is utilized for the maintenance and up gradation of computers. The Heads of the Department represent their requirements for the maintenance of the infrastructure facilities and equipments to the Principal/Director. The Principal notifies it to the College Council and the decisions will be taken.

LIBRARY ADVISORY COMMITTEE

In the aided wing College Council acts as the Library Advisory Committee. Principal is the president of the committee. In the Self-Finance Wing the Library Advisory Committee consists of Director, the librarian and heads of all departments. Purchase, issue and up-gradation of library facilities are decided in these committees. In the libraries, only students with identity cards are permitted. Library fees are collected from each student and spent for purchase and binding of books and journals. Funds are allocated to the departments on basis of the strength of the students in each department. Yearly stock verification process is conducted in the library. Total amount of Rs. 31,66,563 /- was spent for the purchase of books and journals in the assessment period.

The committee in its various meetings has recommended valuable positive suggestions to make the library user friendly and initiated several activities such as,

Extension of library space

- Provision of Library entry register facility
- Provision of a display board to display publications of staff, students and other important matters.
- Provision of INFLIBNET, American Library and NDL facility to cater learner needs.
- The committee gives guidelines for the procurement of books, Journals and software necessary for the library.
- The committee ensures the optimal use of library facilities by conducting a Bridge course for the first year students in the beginning of every academic year by the Librarian to facilitate the

- utilization of the Library resources.
- The committee takes up remedial actions towards the grievances expressed by the students and staff through their feedback.

STUDENTS GRIEVANCE COMMITTEE

Each Department in the institution has a Students Grievance Committee. The Head of the Department and 3 senior professors are members of the Committee in the P.G. Department and in the U.G. Departments, the Head and 2 senior staff are the members. Grievances regarding physical, academic and support facilities in laboratory, library, sports complex, computers, classrooms etc., are reported to the Grievance Committees of the Departments. An additional RO water plant was installed for the benefit of the students. On the request of the students the toilets were renovated and water problem was redressed by laying a bore well by our Management at a cost of Rs.2,65,000/-.

SPORTS COMMITTEE

The Principal, the Physical Director, 3 Senior Professors comprises the Sports Committee and it approves the purchase of sports equipments, T-Shirts. The Committee also approves the schedule for the conduct of Inter-Departmental sports events and Sports Day Celebrations. A Volley Ball Court was established when the students made a request for it to the committee.

WOMEN HARASSMENT COMPLAINTS COMMITTEE

There are two Women Harassment Complaints Committee for Aided and Self financing courses. The Committee consists of a Chairperson, two faculty members and a women member.

RAGGING PREVENTION COMMITTEE

There are two Ragging Prevention Committee for the aided and self-finance courses. For the Aided courses the Principal and 4 other staff are the members of the Committee. The names and mobile numbers of the Ragging Prevention Committee members are displayed in front of the campus and students can call them to report about ragging. A complaint box is also placed in front of the Principal's chamber.

STUDENTS-STAFF CO-OPERATIVE STORES COMMITTEE

There is a separate committee for the Co-operative stores in the College with an elected faculty as its secretary. It has a purchase committee with 3 members who are in charge of purchase of goods to be sold in the co-operative store. Cash, daybook, bill book, Invoice, vouchers, and final accounts are maintained and audited every year by the Department of Co-operative Audit, Erode Circle. A faculty member who is also a co-ordinator will maintain and update the Website of the institution.

TRUE COPY

**Principal,
Sri Vasavi College,
ERODE.**

